

COMM112: The Self-Managed Group Project 35%

Objective:

To work as a team and reflect on the experience, with the aim to improve one's future understanding of others and group working.

Approach:

- To develop a group project initiative, which is of interest to you and your group.
- To undertake the planned project.
- To reflect and review on all aspects of the project.
- To prepare and give a group presentation on the project and hand in a group report outlining the development and management of the project.
- To individually reflect and comment on the experience, in a brief report.

NB The project has to be agreed with the lecturer in advance (please fill in the attached Proposal Form).

Group Project:

The project must have a strong learning element and allow full group participation. Suggested areas include development of skills that have formed part of this module. An example that would act as a vehicle for skills development would be to organise a visit to explore some present day practice of modern technology (e.g., University Satellite Uplink, computer network control room, local hospital: ENT department, TV Studios, local newspaper: editing suite, Fire/ Ambulance Control Room etc). Other possibilities are welcomed, as long as they are not being assessed in any form, as part of your present studies). The actual learning period should be limited to a three-hour period e.g., a morning visit. NB The **proposal** requires identification of individual responsibilities in:- the planning, undertaking, review and feedback stages.

The lecturer is available in a consultative role and will help with phone calls/ faxes etc. *NB Your responsibilities as a representative of the University e.g., in manners, dress, sending a letter of thanks, etc., are of paramount importance.*

Group Presentation (14/1/03) 25%:

- This is a large part of the module assessment and so should be taken seriously i.e., a minimum of two practices of the talk should be undertaken by the group. The agreed peer assessment marks (see notes on peer assessment) should be handed in at the presentation (all members to sign the sheet)..

Individual Report (due 15/1/03) 10%:

- This is a report, reflecting and commenting on the experience. This includes a personal assessment of the team (e.g. its management, operation and development), and how one's individual performance (in a group) could in the future, be further improved/ enhanced. Copies of support material e.g. meeting minutes, material gathered, letters sent etc can form part of the Appendix

Proposal Deadline:

9am, Wednesday 13th November, Dr. Filmore's In-Tray, 217b Smeaton or
Email the completed form to: pfilmore@plymouth.ac.uk.

The Self-Managed Group Project Proposal

Name (Group Leader/ Co-ordinator):

Group:

Email:

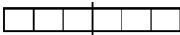
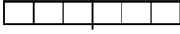
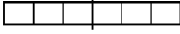
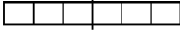
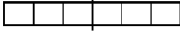
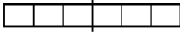
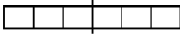
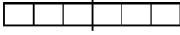
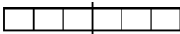
Proposed group initiative and description of learning element: (specify which skills and how they are being developed)

Objectives of project: (give a bullet point list)

Proposed Approach (including dates):

Team member responsibilities: (give names)

Individual Report: Self-Managed Group Project

Structure, Clarity and style	Clear, readable & concise		Poor (e.g. no introduction or conclusion)
Introduction	Realistic and of sufficient detail to be useful to follow		Poor
Team Appraisal	Clear summary		Not included or poor report of what 'happened'
Reflection on Team	Clear & realistic		Poor or contains no
Individual Appraisal	Clear with realistic level of detail		Superficial i.e., no clear suggestion of what you would do next
Individual Development Plan	Good		Poor
Conclusion	Reasonable		Poor or not included
Summary: Has learnt from the experience	May be more effective in future group situations		Has gained little benefit from the exercise
Overall:	Good report		Poor

Mark:

Key: >70% = Comprehensive report, review & realistic appraisal >60% = Realistic overview, >50% = Indications of appraisal, >40% little effort, but has attempted exercise.

Comments:-

COMM112 Groups: The Self-Managed Group Project 2002

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Key: * = Group leader

Update: 13/11/02