

UNIVERSITY OF PLYMOUTH
SCHOOL OF MARINE SCIENCE AND ENGINEERING

FINAL STAGE PROJECT TIMETABLE (ACADEMIC YEAR 2009/10)

All Stage 4 BEng and BSc Mech/Marine Students

FULL-TIME: START PROJECT END OF STAGE 2, MARCH-MAY 2009.

THICK SANDWICH: INDUSTRY UNTIL SEPTEMBER 2010. SELECT PROJECT AROUND APRIL/MAY 2010 FOR START IN SEPTEMBER 2010.

Students to choose project title/supervisor by completing the "Provisional Registration of Projects" form by end of Stage 2 (1 June 2009) to be delivered directly or by e-mail to the Projects Co-ordinator.

Formal Project Registration (proposal and plan of work), which must be signed for approval by the Supervisor, to be delivered to the Projects Co-ordinator via the Faculty Office (same way as coursework submission) by the deadline date of **3pm Tuesday, 6 October 2009.**

Project Specification (*maximum 6 one-sided A4 pages, UNBOUND*) to be submitted by **3pm Friday, 30 Oct 2009** through the Faculty Office to the Projects Co-ordinator, who will then distribute to the supervisors for assessment. Marks allocated for this work **(5%)**. *Accurately outlining project deliverables, relevant literature review, clear and well defined methodology and detailed plan of work in the project specification to allow feasibility of the project and technical support planning ascertained.*

During the first and/or the second weeks of the Spring Term in January 2010, an **Initial Project Appraisal Interview** with the Project Moderator will be held. The External Examiners will visit the School for one day and will interview a selection of project students together with the Project Moderator for about 25-30 minutes. All project students are required to make themselves available for the External Examiners' Interview (Walkabout). Detailed arrangement for this visit will be advised on the School notice board and notified through e-mails.

All project students are required to submit an **Interim Progress Report** plus the **Project Logbook** to the Project Moderator through the Faculty Office by **3pm Tuesday, 12 Jan 2010**, prior to the interview. The submitted Interim Progress Report should include *revised project aims and objectives, literature review work undertaken to date, methods, theory and analytical approach, progress made in the first term and what investigations remaining, possible obstacles identified based on preliminary results and findings, revised plan of work and pending project outcomes.* **(5%)**

Project Poster Displays for The Technology Projects Open Day will take place between 9am-2pm; on **Thursday 25 March 2010.** All Project Students are required to produce a project poster and attend the Technology Projects Open Day. The Supervisors are to arrange with Students **during the morning** on the day for assessment of their Poster Displays **(5%)**.

Submission of the **Project Final Report** (Two copies + a CD) and the **Project Logbook** for assessment by **3pm Wednesday, 21 April 2010**, via the Faculty Office Reception. **(75%)**

Project Mini Viva by Moderator (Project Poster Oral Presentation, student to arrange) to take place during the final assessment period **between Monday, 26 April 2010 and Friday 14 May 2010.** **(10%)**

Project Supervisor and Moderator to agree on final marks for the project by Mid-May 2010. All Supervisors and Moderators to attend BEng projects pre-panel moderation meeting to be held on Thursday 20 May 2010 to finalise all project marks and classification before submitting marks to administration.

Dr Y Ming Dai
Projects Co-ordinator

Subject Assessment Panel - June 2010

Exam Board – June 2010